



Meeting Planning Six Sigma Style: Process Management and the SIPOC

Whether we think so or not, an event is a project. **Six Sigma** has numerous tools to help you with managing projects. **BUT** step one is understanding the current process of how an event gets planned in your organization.

Process mapping is a very useful tool to help document, understand and visualize how things get done in your organization.

During this session we will go through the steps of creating a process map using the following **SIPOC** categories:

Suppliers
Inputs
Process
Outputs
Customers

Learner Outcomes

1. How to create a process map
2. How to use a process map to identify areas for improvement
3. More understanding of Six Sigma tools
4. Who is your customer

Additional Workshop Topics

- Meeting Planning Six Sigma Style: **LEAN 101**
- Meeting Planning Six Sigma Style: **LEAN Six Sigma**
- Meeting Planning Six Sigma Style: **DMAIC**
- Meeting Planning Six Sigma Style: **RUMBA**
- Using Business Intelligence To Manage Meetings Strategically

Presenter

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